



**STILLWATER RURAL WATER ADVISORY BOARD MINUTES
JANUARY 19, 2017 Regular Meeting**

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, January 19, 2017 at 12:00 pm in Conference Room 1112-B of the Stillwater Municipal Building at 723 S. Lewis, Stillwater, OK. The meeting was called to order by Chairman Robert Sitton Jr.

Members present: Robert Sitton Jr., Charles Rice, Billy Clay, Norman Durham, and Adam VanDeventer.

Members absent: Jim George and Ken McKinley.

Others present: William Millis, Water Resources Director, Dennis McGrath, Assistant City Attorney, Lowell Barto, counsel for Rural Water Corp #3 and Susan Hall, Water Resources Administrative Assistant as recording secretary.

Others absent: none.

1. CALL MEETING TO ORDER

- A. Robert Sitton Jr. began the meeting at 12:00 pm.

2. APPROVAL OF MINUTES

Motion by Rice, second by Durham to approve minutes of the October 20, 2016 Regular Meeting.

Voting aye: Rice, VanDeventer, Durham, Clay and Sitton. Abstaining vote: none. Voting no: none. Motion carried.

3. GENERAL ORDERS

- A. Staff Report to Board on Miscellaneous Customer Requests (no action to be taken by the Board on this item)

Millis stated there are 7 water meter requests currently on hold in the rural water service area. Adding additional water meters in certain areas would impact the water pressure of existing customers. Due to state requirements, the psi must remain at or above 25. Staff is exploring ways to serve these rural water customers in the future.

Millis gave a brief overview of the current hydrant meter policy. A short discussion followed.

B. Review and Discuss Rural Water Advisory Board Semi-Annual Report

Chairman Sitton stated he will have a draft copy of the Rural Water Advisory Board Semi-Annual Report at the next meeting for members to review.

C. Exhibit C of the Agreement Between the City of Stillwater and Rural Water Corp #3 Phase I Projects and Phase II Projects - Update

Millis stated 37th and Country Club Road is complete. Staff is about to start on the Tan Tara Tower mixer project. The mixer will improve the quality of the water. It is possible that mixers will be added to additional water towers in the future.

D. Country Club Road Improvement Project - Update

Millis stated the Country Club Road Improvement Project is complete.

E. Yost Road Booster Pump Station Improvement Project - Update

Millis stated staff is negotiating with an engineer to work on the final design of the project.

F. Water 2040 – Update

Millis gave a brief update on the Water 2040 project.

G. Recommendations by Rural Water Advisory Board to SUA

None.

4. REPORTS FROM OFFICERS AND BOARDS

None.

5. ADJOURN

Motion by Rice, second by VanDeventer to adjourn.

Voting aye: Durham, Sitton, Rice, VanDeventer and Clay. Abstaining vote: none. Voting no: none. Motion carried.

The meeting adjourned at 12:24 pm.

Prepared by Susan Hall, recording secretary.