

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED MARCH 24, 2017 AT 2:00 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MARCH 27, 2017**

**PRESENT: MAYOR GINA J. NOBLE, VICE MAYOR PAT DARLINGTON,
COUNCILORS ALANE ZANNOTTI, WILLIAM JOYCE AND JOHN WEDLAKE**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Noble called the meeting to order at 5:30 p.m.

2. GENERAL ORDERS

a. Capital bond issue process and timeline

Marketing & Public Relations Director Sherry Fletcher shared the 2018 Bond Program: Public Outreach Proposal with City Council. The goals of the public outreach proposal are to provide public education about City budget/sales tax collection; gain insight and collect input from residents concerning a possible 2018 Bond Program; and provide the public information about propositions on the ballot.

The anticipated timeline shared by Ms. Fletcher included five phases:

- Development Phase (February 2017 – June 2017)
- Engagement Campaign (July 2017 – November 2017)
- Analyze Phase (December 2017 – February 2018)
- Finalize Propositions & Call Election (March 2018 – June 2018)
- Public Information Campaign (June 2018 – Fall 2018)

City Manager Norman McNickle expressed that the focus of the public outreach program will be to encourage participation by the public, educate the public and get the support of citizens. Discussion was held regarding the importance of educating our citizens and obtaining their input.

b. Presentation of proposed fiscal 2018 operating budget

Chief Financial Officer Melissa Reames presented the proposed Fiscal Year 2018 operating budget to City Council. Ms. Reames introduced Finance Operations Manager Tammy Brown and Finance & Reporting Manager Christy Cluck who have had an integral part in the preparation of the budget. Ms. Reames began by defining terms that are commonly used when discussing the budget and highlighted the following information:

- Sources of General Fund revenue
- City of Stillwater sales tax history
- Revenue assumptions used by staff
- General Fund expenditures and how they are established

- Expenditure assumptions used by staff
- SUA transfer to the General Fund from 2010 to 2018
- FY18 All Funds Proposed Budget
- General Fund Amended FY17 and Proposed FY18 Budget
- Stillwater Utilities Authority Statement of Revenues and Expenditures
- Unfunded capital requests made by departments
- Current demands on General Fund resources

Discussion occurred regarding the State's apportionment of taxes to the City; how beginning fund balances are calculated; restricted funds; projected FY18 SUA transfer; the financial health of the City and SUA; and the effect of internet sales on municipal economies.

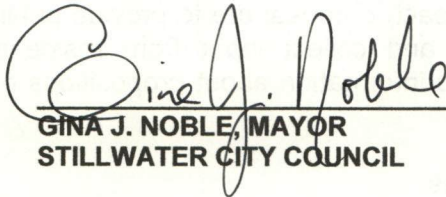
Mr. McNickle made an announcement regarding a recent breakage of equipment at the Water Plant and the effect the corrective measures have had on the smell and taste of the City's water.

3. ADJOURN


MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR JOYCE TO ADJOURN THE MARCH 27, 2017 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The March 27, 2017 meeting of the Stillwater City Council adjourned at 6:33 p.m.



 GINA J. NOBLE, MAYOR
 STILLWATER CITY COUNCIL



 ELIZABETH CHRZ
 CITY CLERK