



STILLWATER CITY COUNCIL

***AMENDED REGULAR MEETING AGENDA** for December 18, 2017 at 5:30 p.m.

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Alane Zannotti, Will Joyce, & John Wedlake

NOTE: The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Accept public infrastructure improvements for Tradan Heights Estates, Section 2 (CC-17-171)
- b. Accept electric easement for Aspen Dental located at 2307 N. Perkins Road (CC-17-170)
- c. Accept public infrastructure improvements serving One on Fourth (formerly Avid Square) and Brookside apartment complexes (CC-17-169)
- d. Memo to set February 5, 2018 as the public hearing date for closing of a general utility easement on property addressed as 615 N. Monroe Street; a general utility easement on property addressed as 920 W. Scott Avenue, and 510 N. Washington Street; the entire right-of-way of Scott Avenue from Monroe Street to Washington Street; and the entire right-of-way of an alley on property addressed as 705 W. University Avenue
- e. Approve the Environmental Review and Assessment and the Request for Release of Funds for the #17036 CDBG 17 grant for Strickland Park skate park and playground equipment and authorize the Mayor to sign the associated documents (CC-17-172)
- f. Approve Amendment No. 6 and the required budget amendment to contract with LBR for engineering services for plans/specifications, bid documents, and construction safety

plans to remark runway 17-35 and associated taxiways at Stillwater Regional Airport (CC-17-167)

- g. Endorsement of the Pew Charitable Trust Statement of Principles supporting prioritizing infrastructure decisions that will:
 - i) Improve resiliency requirements for buildings and infrastructure systems built before and after flood-related catastrophes;
 - ii) Enhance the use of natural defenses in planning and preparedness; and
 - iii) Reduce unsustainable development in high-risk areas.
- h. Approval of minutes: Regular Meeting December 4, 2017
 Executive Session December 4, 2017

APPROVED 4-0

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

5. ITEMS REMOVED FROM CONSENT DOCKET

6. PUBLIC HEARINGS

The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.

- a. Receive public comment regarding a request for a Map Amendment to rezone property located at 423 W. 8th Avenue from the RT Residential One and Two-family district to the RMI Residential Multi-family – Intermediate district (CC-17-168) **DENIED 4-0**
- b. *Receive public comment regarding a request for closing of all easements between 6th and 4th Avenues and Willis and McFarland Streets and the entirety of the right-of-way of McFarland Street between 4th and 6th Avenues and the entirety of the right-of-way of 5th Avenue between Willis and McFarland Streets (See staff memo to postpone to Jan. 8, 2017) **POSTPONED TO JANUARY 8, 2018 4-0**

7. GENERAL ORDERS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Presentation on the Oklahoma Aviation and Aerospace Economic Impact Study and Stillwater Regional Airport by Grayson Ardies, Manager Airport Development Division, Oklahoma Aeronautics Commission (CC-17-166) **NO ACTION**
- b. Presentation and acceptance by the City Council of the 2017 Comprehensive Annual Financial Report and FY17 Single Audit report (CC-17-173) **APPROVED 4-0**
- c. Approve budget amendment and authorize expenditure of funds for development engineering review services up to \$230,000 (CC-17-174) **APPROVED 4-0**

8. RESOLUTIONS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

- a. Resolution No. CC-2017-21: Resolution authorizing the Mayor of the City of Stillwater, Oklahoma, a municipal corporation, to sign and issue an election proclamation calling for a general election and a runoff election, if needed, in the City of Stillwater

APPROVED 4-0

9. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

- a. *Ordinance 3393: An ordinance amending the Stillwater City Code by amending Chapter 23, Land Development Code, Article Xiii, Overlay Districts, to create Division 4, 12th Avenue Neighborhood Conservation Overlay District, Section 23-276.1, Created; Section 23-276.2, Legal Description; Section 23-276.3, Purpose and Intent; Section 23-276.4, Administration; Section 23-276.5, Permitted Uses; Section 23-276.6, Design Standards; Section 23-276.6.1, Building Front Façade; Section 23-276.6.2, Building Materials; Section 23-276.6.3, Building Design; Section 23-276.7, Accessory Buildings; Section 23-276.8, Driveways; Section 23-276.9, Lighting; Section 23-276.10, Landscaping; Section 23-276.11, Parking; Section 23-276.12, Bulk Standards; and Section 23-276.13, Lot Subdivision Requirements **(First Read by Title Only)** **ADVANCED 4-0**
- b. *Ordinance 3394: An ordinance amending the Stillwater City Code by amending Chapter 23, Land Development Code, Article Xiii, Overlay Districts, to Create Division 5, 12th Avenue Neighborhood Mixed-Use Overlay District, Section 23-277.1, Created; Section 23-277.2, Legal Description; Section 23-277.3, Purpose and Intent; Section 23-277.4, Administration; Section 23-277.5, Permitted Uses; Section 23-277.6, Permitted Uses, Restrictions; Section 23-277.7, Design Standards; Section 23-277.7.1, Building Front Façade; Section 23-277.7.2, Building Design; Section 23-277.8, Accessory Buildings; Section 23-277.9, Driveways; Section 23-277.10, Lighting; Section 23-277.11, Landscaping; Section 23-277.12, Parking; Section 23-277.13, Signage; Section 23-277-14, Bulk Standards; And Section 23-277.15, Lot Subdivision Requirements **(First Read by Title Only)** **ADVANCED 4-0**

Second Reading

- a. Ordinance 3390: An ordinance closing a utility easement on property addressed as 1710 East 6th Avenue **ADOPTED 4-0**
- b. Ordinance 3391: An ordinance closing a portion of a utility easement on property addressed as 1824 West University Avenue **ADOPTED 4-0**
- c. Ordinance No. 3392: An ordinance rezoning tracts of land addressed as 602 South West Street from CG-PUD, Commerical General District Planned Unit Development, to CG Commercial General District **ADOPTED 4-0**

10. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
 - i) Request for an Executive Session pursuant to 25 O.S. §307 (B)(3) for the purpose of confidential communication regarding the purchase or appraisal of real property.
 - ii) Request for an Executive Session pursuant to 25 O.S. §307 (C) (10) for the purpose of conferring on matters pertaining to economic development, including the transfer of

property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater because public disclosure of the matter to be discussed would interfere with the development of products and services and would violate the confidentiality of the business.

- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i) Discussion about scheduling items for upcoming meetings

11. QUESTIONS & INQUIRIES

12. APPOINTMENTS

- a. Stillwater Medical Center Authority Board

REAPPOINTED 4-0 JOE HANEY, CARY COUCH AND BETH BUCHANAN; AND APPOINTED DR. MALINDA WEBB AS MEDICAL STAFF LIAISON.

13. EXECUTIVE SESSION

- a. Confidential communication regarding the purchase or appraisal of real property.
- b. Confidential communication pertaining to economic development.

14. *RETURN FROM EXECUTIVE SESSION

- a. No action will be taken on this item.
- b. No action will be taken on this item.

NO ACTION FOLLOWING EXECUTIVE SESSION.

15. ADJOURN

APPROVED 4-0

NOTE: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14. The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.