



STILLWATER CITY COUNCIL

REGULAR MEETING AGENDA for November 6, 2017 at 5:30 p.m.

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Alane Zannotti, Will Joyce, & John Wedlake

NOTE: The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. CALL MEETING TO ORDER

ABSENT: COUNCILOR ZANNOTTI

2. PLEDGE OF ALLEGIANCE

- a. Led by Cub Scout Pack 3804, Den 5

3. PROCLAMATIONS & PRESENTATIONS

- a. Proclamation honoring Firefighter Tom Oosting
- b. Extra Mile Day

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Memo to set public hearing date of December 18, 2017 for closing of all easements between 6th & 4th Avenues & Willis & McFarland Streets & to close the entirety of the right-of-way of McFarland Street between 4th & 6th Avenues & the entirety of the right-of-way of 5th Avenue between Willis & McFarland Streets for the construction of the new Westwood Elementary School
- b. Approve final plat, re-plat of lots 1-11 & 23, Block 1, Arbor Village (CC-17-151)

- c. Right-of-way dedication for 717, 721, 805, & 809 E. Virginia Street (CC-17-152)
- d. Acceptance of electric easement to serve Wendy's restaurant at 2401 N. Perkins Road (CC-17-154)
- e. Accept the following temporary construction easements for water line looping project: (CC-17-150)
 - i) Brentwood Park Estates Owners Association
 - ii) Samuel & Bessie Powers
 - iii) Gene R. Smith Jr. Revocable Trust
 - iv) Douglas Thompson
- f. Accept 6 foot wide sidewalk at 9th Avenue and Lewis Street (CC-17-155)
- g. Accept general utility easement from Amerco Real Estate Company at 1000 W. Airport Road associated with construction of the CDBG Wings of Hope sidewalk project
- h. Approval of minutes:

Regular Meeting	October 16, 2017
Executive Session	October 16, 2017

APPROVED 4-0

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

6. ITEMS REMOVED FROM CONSENT DOCKET

7. PUBLIC HEARINGS

The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.

- a. Receive public comment regarding a request for a Map Amendment to rezone 1123 & 1124 S. Ridge Drive from RSS, Residential Small Lot Single Family, to O, Office (Continued from October 16, 2017) **(See staff memo to withdraw application) NO ACTION**
- b. Receive public comment regarding a request for a Specific Use Permit for an LED sign for property addressed as 2917 E 6th Avenue (CC-17-153)

APPROVED 4-0

8. GENERAL ORDERS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Consider approval of a right-of-way agreement with Husband House, LLC at 1124/1126 S. Husband Street (CC-17-156) **APPROVED 4-0**
- b. Consider approval of professional services agreement amendment and budget amendment for the North Perkins Road Improvements project from McElroy to Lakeview (CC-17-157) **APPROVED 4-0**

9. RESOLUTIONS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

- a. Resolution No. CC-2017-19: A resolution notifying the public of the compiling and publishing of the Code Supplement No.5 to the code of the City of Stillwater, Oklahoma **ADOPTED 4-0**

10. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

- a. Ordinance No. 3388: An ordinance rezoning a tract of land located at 1503 South Perkins Road from RSS, Residential Small Lot, Single-Family District, to CG, Commercial General District **ADVANCED 4-0**
- b. Ordinance No. 3389: An ordinance rezoning tracts of land addressed as 402 and 504 South McFarland Street; 2011 and 2021 West 4th Avenue; 2002-2015 West 5th Avenue; 401-523 South Willis Street; and 2006 and 2012 West 6th Avenue from RSS, Residential Small Lot, Single-Family District within the Westwood Conservation Neighborhood Overlay, to P, Public District **ADVANCED 4-0**

11. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
 - i) Request for an Executive Session pursuant to 25 O.S. §307 (C) (10) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater because public disclosure of the matter to be discussed would interfere with the development of products and services and would violate the confidentiality of the business.
 - ii) Request for an Executive Session pursuant to 25 O.S. 307 (B)(4) for the purpose of confidential communication with the City Attorney regarding pending litigation, Saulsbury Industries, Inc., v. Stillwater Utilities Authority, CIV-17-0037HE; United States District Court for the Western District of Oklahoma. It is the opinion of the City Attorney that public disclosure of this matter will seriously impair the ability of the City Council to prosecute/defend this pending litigation or proceeding in the public interest.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i) Discussion about scheduling items for upcoming meetings

12. QUESTIONS & INQUIRIES

13. APPOINTMENTS

- a. Board of Adjustment
APPOINTED RICHARD BUCHANAN AND CRAIG SPENCER 4-0

- b. Planning Commission

REAPPOINTED MIKE BUCHERT AND APPOINTED CINDY THIELMAN-BRAUN 4-0

14. EXECUTIVE SESSION

- a. Confidential communication for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater.
- b. Confidential communication with the City Attorney regarding pending litigation, Saulsbury Industries, Inc., v. Stillwater Utilities Authority, CIV-17-0037HE; United States District Court for the Western District of Oklahoma.

15. RETURN FROM EXECUTIVE SESSION

- a. No action will be taken on this item.
- b. No action will be taken on this item.

NO ACTION FOLLOWING EXECUTIVE SESSION.

16. ADJOURN

APPROVED 4-0

NOTE: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14. The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.