



**STILLWATER CITY COUNCIL**  
**REGULAR MEETING \*AMENDED AGENDA for September 11 , 2017 at 5:30 p.m.**

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

**Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Alane Zannotti, Will Joyce, & John Wedlake**

**NOTE:** The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

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1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

- a. Led by Boy Scout Troop 820

3. PROCLAMATIONS & PRESENTATIONS

- a. Adult Day Health Care Week – September 17-23, 2017
- b. Presentation of Purple Heart City Plaque – James Battles, Jr.

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Budget amendment for Wings of Hope sidewalk project (CC-17-126)
- b. Budget amendments to add Year 2 grant revenue projections to FY 18 budget for Small Community Air Service Development Program grant
- c. Budget amendment to carry forward budgeted revenue for grant funded parallel taxiway project at Stillwater Regional Airport
- d. Budget amendment to carry forward budgeted expenditures for grant funded runway 4-22 rehabilitation project at Stillwater Regional Airport

- e. Approve licensed street works contractor request from Cherokee Builders, Inc. (CC-17-127)
- f. Approve licensed street works contractor request from Cantera Concrete Company, LLC (CC-17-128)
- g. Accept waterlines and easements for The Ranch at Epworth Villas (CC-17-116)
- h. Accept the following easements for Water 2040 project: (CC-17-125)
  - i) **Project 15WC04** – 56<sup>th</sup> Tower Water Transmission Line from 44<sup>th</sup>/Western to 32<sup>nd</sup>/Sangre
    - (a) Charles and Elizabeth Bruce – Water Line and Temporary Construction Easement
    - (b) Ronald and Donna Harris – Water Line and Temporary Construction Easement
  - ii) **Project 15WC06** – 32<sup>nd</sup> (formerly Western) Booster Pump Station and Water Line from 6<sup>th</sup>/Pioneer to 32<sup>nd</sup>/Western
    - (a) Pauline Wright – Water Line and Temporary Construction Easement
    - (b) Jared and Jessica Dunlap – Water Line and Temporary Construction Easement
- i. Accept Water 2040 Real Estate Notice of Public Improvement (CC-17-131)
- j. Bid recommendation for pervious pavement parking lot at Lake McMurry (CC-17-132)
- k. **\*Accept final plat for Tradan Heights Estates, Section 2 (CC-17-133)**
- l. Approval of minutes:
 

Regular Meeting	August 21, 2017
Executive Session	August 21, 2017
Regular Meeting	August 28, 2017
Executive Session	August 28, 2017

**APPROVED 5-0**

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

*The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.*

6. ITEMS REMOVED FROM CONSENT DOCKET

7. PUBLIC HEARINGS

*The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.*

- a. Receive public comment regarding a request for a Map Amendment to rezone property located at 1215 S. Western Road from RSS, Small Lot Single-Family Residential District, to O, Office (**Postponed from August 21, 2017**) (CC-17-130)

**APPROVED 5-0**

- b. Receive public comment regarding a request for a Map Amendment to rezone property located at 1121 S. Western Road from RSS, Small Lot Single-Family Residential District, to O, Office (**Postponed from August 21, 2017**) (CC-17-129)

**APPROVED 5-0**

8. RESOLUTIONS

*The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.*

- a. Resolution No. CC-2017-14: A resolution approving action taken by the Stillwater Utilities Authority (the "Authority") authorizing a loan from the Oklahoma Water Resources Board in the principal amount of \$12,600,000; approving a sales tax agreement between the City and the Authority pertaining to certain City sales tax revenues; ratifying and confirming a lease agreement and operation and maintenance contract with the Authority; and declaring an emergency

**ADOPTED 5-0**

9. ORDINANCES

*The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.*

First Reading

- a. Ordinance No. 3375: An ordinance amending the Stillwater City Code, by amending Chapter 41, Utilities, Article IV, Water Service, Division 1, Generally, Section 41-112, Application for Service **ADVANCED 5-0**
- b. Ordinance No. 3382: An ordinance amending the Stillwater City Code by amending Chapter 2, Administration, Article III, Authorities, Boards, Committees, Commissions, Trusts, by repealing in its entirety Division 5, Stillwater Community Center Board, Sections 2-238 through 2-266; Division 6, Accessibility Advisory Board, Sections 2-267 through 2-298; Division 7, Community Relations Committee, Sections 2-229 through 2-322; and Division 10, Business Improvement District No. 1 Board, Sections 2-378 through 2-411; and by repealing in its entirety in Chapter 33, Parks, Events and Recreation, Article II, Parks, Events and Recreation Board, Section 33-32 through 33-58; and by amending Chapter 23, Land Development Code, Article II, Administration, Division 2, Boards, Commissions and Groups, by amending Section 23-25, Membership, and Section 23-27, Quorum and Voting, regarding the Planning Commission and by amending Chapter 2, Administration, Article III, Authorities, Boards and Committees, Commissions, Trusts, Division 2, Audit Committee, by amending Sections 2-148 through 2-168 regarding the Audit Committee (CC-17-124) **ADVANCED 5-0**
- c. Ordinance No. 3383: An ordinance rezoning a tract of land at 1215 S. Western Road from RSS, Small Lot Single Family Residential District, to O, Office District **ADVANCED 5-0**

Second Reading

- a. Ordinance No. 3379: An ordinance closing a 20 foot utility easement on property addressed as 1402 N. Hightower Street.  
**ADOPTED 5-0**
- b. Ordinance No. 3380: An ordinance rezoning a tract of land addressed as 2224 W. 6<sup>th</sup> Avenue from RSS, Small Lot Single-Family Residential District within the Westwood Conservation Neighborhood Overlay, to P, Public District  
**ADOPTED 5-0**
- c. Ordinance No. 3381: An ordinance rezoning a tract of land addressed as 1205 S. Husband Place from CG, Commercial General District, to RT, Residential Two-Family District  
**ADOPTED 5-0**

10. REPORTS FROM OFFICERS & BOARDS

*Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney

- b. Miscellaneous items from the City Manager
  - i) Request for an Executive Session pursuant to 25 O.S. §307 (C) (10) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater because public disclosure of the matter to be discussed would interfere with the development of products and services and would violate the confidentiality of the business.
- c. Miscellaneous items from the City Council
  - i) Discussion about scheduling items for upcoming meetings

11. QUESTIONS & INQUIRIES

12. APPOINTMENTS

- a. Audit Committee  
**WILLIAM T. HINTON APPOINTED TO THE AUDIT COMMITTEE 5-0**
- b. Stillwater Housing Authority Board  
**RUBY MANNING AND ROGER GOSE REAPPOINTED TO THE PUBLIC HOUSING AUTHORITY 5-0**

13. EXECUTIVE SESSION

- a. Confidential communication on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within the City of Stillwater.

14. RETURN FROM EXECUTIVE SESSION

- a. No action will be taken on this item.

**NO ACTION TAKEN FOLLOWING EXECUTIVE SESSION**

15. ADJOURN

**APPROVED 5-0**

***NOTE: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14. The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at [stillwater.org](http://stillwater.org) on Wednesday afternoons prior to the Monday evening meeting.***

***The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.***

***On \_\_\_\_\_, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.***