



## STILLWATER CITY COUNCIL

### REGULAR MEETING AGENDA for JUNE 19, 2017 at 5:30 p.m.

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

**Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Alane Zannotti, Will Joyce, & John Wedlake**

**NOTE:** The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

---

1. CALL MEETING TO ORDER

**ALL PRESENT**

2. PLEDGE OF ALLEGIANCE

- a. Led by Daesan Simpkins, son of Customer Service employee Sarah Klinger

3. PRESENTATIONS & PROCLAMATIONS

- a. APWA Silver Award for the CDBG Leigh Hall Drainage Project
  - i) Presenting the award: Paul D'Andrea, PE, APWAOK Chapter President
  - ii) Accepting the award: Valerie Silvers, City of Stillwater Grants Coordinator; Danny Wick, Contractor; and Rebecca Alvarez, Consultant

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Approval of FY18 City of Stillwater property, casualty and public officials insurance through Marsh & McLennan Companies (CC-17-95)
- b. Approve 2017-18 contracts for service with the following:
  - i) Payne County Youth Services
  - ii) Sheerar Museum
- c. Approve one year extension of contract with Amerpride for uniforms (CC-17-92)

- d. Bid recommendation for environmental systems (HVAC) maintenance for Municipal Building (CC-17-93)
- e. Budget amendments to correct revenue and expenditure accounting for a three year grant received in FY16 by the Stillwater Public Library
- f. Approval of minutes: Regular Meeting June 5, 2017
- g. Approve long-term property leases and Exchange Agreement with Oklahoma State University; authorize Mayor to sign associated documents
- h. Approve contract for engineering review services with Freese & Nichols for FY18 (CC-17-96)
- i. Approve contract for fire plan review and inspection services with Florian Fire Protection Services for FY18 (CC-17-97)
- j. Accept electric easement for property owned by Metcalf Investments, LLC (Cornerstone Dental) located at 1325 S. Sangre Road (CC-17-100)
- k. Accept temporary utility easement for Double C Hangar LLC Lease at Stillwater Regional Airport
- l. Accept the following Water 2040 easements: (CC-17-94)
  - i) **Project 15WC04** – 56<sup>th</sup> Tower Water Transmission Line from 44<sup>th</sup>/Western to 32<sup>nd</sup>/Sangre
    - (a) David Casey – Water Line and Construction Easement
  - ii) **Project 15WC06** – Western Booster Pump Station and Water Line for 6<sup>th</sup>/Pioneer to 32<sup>nd</sup>/Western
    - (a) Roxanna McCrory (Rist Family Trust) – Water Line and Construction Easement
- m. Budget amendment reimbursing the Transportation Sales Tax Fund from the SUA Water Fund for the original purchase price of land at 302 S. Ramsey

**APPROVED EXCLUDING ITEM G. 5-0**

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

*The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.*

6. ITEMS REMOVED FROM CONSENT DOCKET

**ITEM G. APPROVED 5-0 SUBJECT TO RECEIPT OF LEGAL DESCRIPTIONS AND SURVEY OF JARDOT PROPERTY FROM OSU**

7. PUBLIC HEARINGS

*The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.*

- a. Receive public comment regarding a request for a Map Amendment from Stillwater Medical Center to rezone properties addressed as 1411 W. 7<sup>th</sup> Avenue, 1404-1424 W. 8<sup>th</sup> Avenue, 712-720 S. Stanley Street, and 707-715 S. Gray Street from O, Office and RSS, Residential Small-lot Single-family to the P, Public District (CC-17-99)  
**APPROVED 4-1 WITH VICE MAYOR DARLINGTON VOTING NAY**
- b. Receive public comment regarding a request from Bobby & Joyce Douglas for a Specific Use Permit for Food Services in the Office District for property at 823 W. 11<sup>th</sup> Avenue (Continued from April 17, 2017) (CC-17-101)  
**APPROVED 5-0**

- c. Receive public comment regarding a request for an amendment to the Land Development Code, Section 23.357 Water Distribution System **(See staff memo to postpone)**  
**POSTPONED TO JULY 17, 2017 5-0**
- d. Receive public comment regarding a request for an amendment to the Land Development Code, Section 23.63 Plat/Subdivision Approval Process **(See staff memo to postpone)**  
**POSTPONED TO JULY 17, 2017 5-0**

## 8. GENERAL ORDERS

*The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.*

- a. Presentation of preliminary drawings / plan for Block 34

## 9. ORDINANCES

*The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.*

### First Reading

- a. Ordinance 3372: An ordinance rezoning tracts of land addressed as 1411 W. 7<sup>th</sup> Avenue, 1404-1424 W. 8<sup>th</sup> Avenue, 712-720 S. Stanley Street, and 707-715 S. Gray Street from O, Office and RSS, Residential Small-lot Single-family to the P, Public District  
**ADVANCED 4-1 WITH VICE MAYOR DARLINGTON VOTING NAY**

### Second Reading

- a. Ordinance No. 3368: An ordinance closing a permanent easement and right-of-way located on property addressed as 1220 W. 12<sup>th</sup> Avenue  
**ADOPTED 5-0**
- b. Ordinance No. 3369: An ordinance rezoning a tract of land located at 702 S. Jardot Road from RMH, Mobile/Manufactured Home District to RTM, ResidentialTwo-Family and Multi-Family District  
**ADOPTED 5-0**
- c. Ordinance No. 3370: An ordinance rezoning a tract of land located at 1121 W. 4<sup>th</sup> Avenue from RTM, ResidentialTwo-Family and Multi-Family District to RMI, Residential Multi-Family Intermediate District  
**ADOPTED 5-0**
- d. Ordinance No. 3371: An ordinance rezoning a tract of land located at 823 W. 11<sup>th</sup> Avenue from RSS, Small Lot Single Family Residential District, to O, Office District  
**ADOPTED 5-0**

## 10. REPORTS FROM OFFICERS & BOARDS

*Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
  - i) Discussion about scheduling items for upcoming meetings

## 11. QUESTIONS & INQUIRIES

12. APPOINTMENTS

- a. Reappointment of Linda Burke to the Library Trust

**LINDA BURKE REAPPOINTED TO THE LIBRARY TRUST BOARD 5-0**

13. ADJOURN

**APPROVED 5-0**

***NOTE: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14. The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at [stillwater.org](http://stillwater.org) on Wednesday afternoons prior to the Monday evening meeting.***

***The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.***

***On \_\_\_\_\_, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.***