



STILLWATER CITY COUNCIL

REGULAR MEETING AGENDA for APRIL 17, 2017 at 5:30 p.m.

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Alane Zannotti, Will Joyce, & John Wedlake

NOTE: The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

Led by Alanna & Zoe Faulkner, daughter of Waste Management employee Matt Faulkner

3. PROCLAMATIONS & PRESENTATIONS

- a. Proclamation for Child Abuse Prevention Month
- b. Proclamation honoring former City Councilor Walter Price

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Authorize the City Manager to sign a letter of intent with the Friends of Stillwater Community Center, Inc. and the Stillwater Community Center Foundation for building improvements to the dining and social hall of the Stillwater Community Center (CC-17-52)
- b. Accept sewer infrastructure and easement for Hampton Inn West, 615 S. Country Club Road (CC-17-55)
- c. Accept two temporary construction easements and authorize Mayor to execute easement documents for a drainage maintenance project on E. Karr Court (CC-17-58)
- d. Authorize amendment to agreement between the City of Stillwater & Oklahoma Department of Transportation for STW22-Perkins Road Improvements Project (CC-17-62)

- e. Budget amendment establishing estimated revenue for the proceeds of the Mission of Hope 2016 Emergency Shelter grant for which the City acts as the primary sponsor
- f. Budget amendment establishing expenditure budget equal to the amount of proceeds that will be sent to Mission of Hope from the 2016 Emergency Shelter grant for which the City acts as the primary sponsor
- g. Budget amendment correcting an overage in the self-insurance fund due to larger than anticipated health insurance claims, prescription drug costs, workers' compensation settlements, and workers' compensation health claim costs
- h. Budget amendment increasing donation revenue in special events and event fees income with a related increase to the Friday Food Trucks & Tunes expenditure account
- i. Authorize City Manager to sign contracts related to benefits administration for FY 2017-2018 as follows: (CC-17-57)
 - i) BlueCross BlueShield (third-party administrator) increase of 0.5%, annualized \$1,642;
 - ii) Delta Dental increase of 13%, annualized \$11,437;
 - iii) Nationwide (re-insurance carrier) no change from previous year's funding;
 - iv) Aetna (life insurance carrier) decrease of 17.8%, annualized \$4,141;
 - v) Gallagher Benefit Services (health benefits broker) no change from previous year's funding
- j. Authorize Mayor to execute a Release of Restrictive Covenant in favor of Stillwater Children's Museum Ltd.
- k. Acceptance of the Final Re-Plat of Lot 36, Block 1 and Lot 14, Block 2 of North Tower Park Section 5 (CC-17-60)
- l. Approval of minutes: Regular Meeting April 3, 2017

APPROVED 5-0 EXCLUDING ITEMS A. AND K.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

6. ITEMS REMOVED FROM CONSENT DOCKET

ITEM A. APPROVED 5-0
ITEM K. DENIED 5-0

7. PUBLIC HEARINGS

The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.

- a. Receive public comment regarding a request from Bobby & Joyce Douglas for a Specific Use Permit for Food Services in the Office District for property at 823 W. 11th Avenue (Staff Memo to Postpone) **TABLED 5-0 UNTIL MAY 15**
- b. Receive public comment regarding a request from Stillwater Medical Center for closing a portion of a general utility easement at 1201 W. 6th Avenue (CC-17-54) **APPROVED 5-0**
- c. Receive public comment regarding a request for closing of the north 120 feet of the right-of-way of Duncan Street adjacent to properties addressed as 821 N. Duck Street, 823 N. Duncan Street, and 821 N. Husband Street (CC-17-53) **APPROVED 5-0**
- d. Receive public comment regarding project selection for the 2017 Community Development Block Grant (CC-17-56) **TABLED 5-0 UNTIL MAY 1**

- e. Receive public comment regarding the proposed City of Stillwater operating budget for fiscal year 2017-18 **NO ACTION**

8. GENERAL ORDERS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Approval of the professional services agreement for final design (bid ready plans) and environmental clearance required for the North Perkins Road improvements from McElroy to Lakeview (Task Order 13, Amendment 2) and associated budget amendment (CC-17-61) **APPROVED 5-0**
- b. Consider proposals from the following for operation of the Multi-Arts Center:
 - i) Friends of Multi-Arts
 - ii) Oklahoma State University**APPROVED 4-1 OPERATION OF THE MULTI ARTS CENTER BY OSU WITH COUNCILOR WEDLAKE VOTING NAY**
- c. Presentation of information to facilitate Council's initiatives for Block 34 (CC-17-51)
APPROVED 5-0 STAFF'S RECOMMENDATION

9. RESOLUTIONS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

- a. RESOLUTION NO. CC-2017-6: A resolution authorizing execution of an amended project agreement with the Oklahoma Department of Transportation to widen and resurface US-177 from McElroy Road extending north one (1) mile to Lakeview Road within the City limits of Stillwater, Oklahoma
ACCEPTED 5-0

10. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

- a. Ordinance No. 3363: An ordinance amending a Planned Unit Development and rezoning tracts of land located at 1 Arbor Circle and 55-99 Arbor Circle from O, Office, to RT, Residential One and Two-Family District **ADVANCED 5-0**

Second Reading

- a. Ordinance No. 3362: An ordinance rezoning a tract of land located at 821 N. Duck Street from O, Office District, and RT, Residential One & Two-Family District, to CG, Commercial General District **ADOPTED 5-0**

11. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
 - i) Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102

- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i) Discussion about scheduling items for upcoming meetings

12. QUESTIONS & INQUIRIES

13. EXECUTIVE SESSION

- a. Confidential communication regarding labor negotiations with Fraternal Order of Police Lodge #102

14. RETURN FROM EXECUTIVE SESSION

- a. No action will be taken on this item.

NO ACTION TAKEN ON ITEM A.

15. ADJOURN

APPROVED 5-0

NOTE: *City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14. The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.*

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.