



STILLWATER CITY COUNCIL

REGULAR MEETING AGENDA for MARCH 20, 2017 at 5:30 p.m.

The Stillwater City Council will convene in the Council Hearing Room at the Stillwater Municipal Building located at 723 S. Lewis Street, Stillwater, OK

Mayor Gina Noble, Vice Mayor Pat Darlington, Councilors Alane Zannotti, Will Joyce, & John Wedlake

NOTE: The Mayor and members of the City Council will gather prior to the regular meeting in Conference Room 1112B beginning at 5:00 p.m. this date for dinner. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Meals will only be provided to the City Council and staff.

1. CALL MEETING TO ORDER

ABSENT: COUNCILOR WILL JOYCE

2. PLEDGE OF ALLEGIANCE

Led by Jeremy Roach, son of Garrell Roach, Electric Department employee

3. PROCLAMATIONS & PRESENTATIONS

- a. National Safe Place Week (Payne County Youth Shelter)
- b. DeMolay Month

4. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Councilors may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The City Council will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Pavement Management Design Services task order (CC-17-33)
- b. Budget amendment for 2014 Community Development Block Grant close-out
- c. Budget amendment to adjust Home Buyer education FY17 budget
- d. Budget amendment to adjust for transfer of the residual balance Transportation Note Fund back to ½ Cent Sales Tax following pay-off of debt
- e. Acceptance of two temporary construction easements for sewer line point repairs (CC-17-34)

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|-------------------------|-------------------|---------------|
| f. Approval of minutes: | Regular Meeting | March 6, 2017 |
| | Executive Session | March 6, 2017 |

**ITEM D. REMOVED AT THE REQUEST OF VICE MAYOR DARLINGTON.
APPROVED 4-0 EXCLUDING ITEM D.**

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING
The City Council will hear comments on agenda items not scheduled for public hearing from speakers who have submitted a written request in accordance with Sec. 2-25, Stillwater City Code. General information regarding communication with the City Council in this manner is found on the reverse side of the agenda.

6. ITEMS REMOVED FROM CONSENT DOCKET

ITEM D. APPROVED 4-0

7. PUBLIC HEARINGS

The City Council will hear public comments, discuss, and take action at this meeting (including a vote or series of votes) on each item listed under Public Hearings unless the agenda entry specifically states that no action will be taken.

- a. Receive public comment regarding a request to approve the Environmental Review and Assessment and the Request for Release of Funds (ROF) for the 2016 Community Development Block Grant (CDBG) State Small Cities project and authorize the Mayor to sign the associated documents (CC-17-39) **APPROVED 4-0**
- b. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 821 N Duck from the RT, Residential One and Two-family district and the O, Office district to the CG, Commercial General district (CC-17-36) **APPROVED 4-0**

8. GENERAL ORDERS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Consider authorization of parking lot construction at Lake McMurtry; authorize Mayor to sign Memorandum of Understanding accepting grant (CC-17-42) **APPROVED 4-0**
- b. Recommendation for Lakeside Golf Course management and authorization to enter into negotiations (CC-17-40) **APPROVED 4-0**
- c. Consider update to the Stillwater Transportation Enhancement Plan (CC-17-38) **APPROVED 4-0**
- d. Consider changes to City of Stillwater Standards and City Drainage Standards (CC-17-37)
- e. Report regarding agenda item 9a Resolution to Apply for a Loan for Water 2040 Package B and authorize associated contracts (CC-17-35)

9. RESOLUTIONS

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Resolutions unless the agenda entry specifically states that no action will be taken.

- a. Resolution No. CC-2017-2: A resolution authorizing the filing of an application with the Oklahoma Water Resources Board for financial assistance through the Drinking Water State Revolving Fund Program to finance water system improvements; approving professional services agreements; and containing other provisions related thereto. **APPROVED 4-0**
- b. Resolution No. CC-2017-3: A resolution certifying that a public hearing was conducted on March 8, 2017 for the purpose of comment on potential environmental impacts of the Stillwater Utilities Authority's proposed Water 2040 Water Distribution and Storage Projects. **APPROVED 4-0**
- c. Resolution No. CC-2017-4: A resolution of the City Council adopting revisions to the Stilwater Design and Construction Standards **APPROVED 4-0**
- d. Resolution No. CC-2017-5: A resolution declaring the public necessity for acquiring ownership to real property and permanent and temporary easements on a certain tract of land hereinafter described located in Section 31, Township 19 North, Range 2 east of the Indian Meridian, Payne County, State of Oklahoma for the purpose of constructing a water transmission line in the southwest area of Stillwater to distribute drinking water for the 44th Avenue water tower. **APPROVED 4-0**

10. ORDINANCES

The City Council will discuss and take action at this meeting (including a vote or series of votes) on each item listed under Ordinances unless the agenda entry specifically states that no action will be taken.

First Reading

- a. Ordinance No. 3360: An ordinance rezoning a tract of land located at 707 East Airport Road from IG, Industrial General District, to CG, Commercial General. **ADVANCED 4-0**
- b. Ordinance No. 3361: An ordinance relating to public health and safety revising the 911 Emergency Number Ordinance, Section 5, Emergency Telephone Service and Fee, thereby maintaining the current five percent user fee established; and declaring an emergency. (CC-17-41) **ADVANCED 4-0**

11. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Councilors, the City Manager, or the City Attorney at this time. Items of City business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council
 - i) Discussion about scheduling items for upcoming meetings

12. QUESTIONS & INQUIRIES

13. ADJOURN **APPROVED 4-0**

NOTE: City Council, Stillwater Utilities Authority, and Stillwater Economic Development Authority meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.

The City Council & Stillwater Utilities Authority agendas and most reports are accessible to the public on the internet at stillwater.org on Wednesday afternoons prior to the Monday evening meeting.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.