

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS  
POSTED FEBRUARY 8, 2017 AT 4:30 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER CITY COUNCIL  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
FEBRUARY 13, 2017**

**PRESENT: VICE MAYOR PAT DARLINGTON,  
COUNCILORS ALANE ZANNOTTI, WILLIAM JOYCE AND JOHN WEDLAKE**  
**ABSENT: MAYOR GINA J. NOBLE**

**1. CALL MEETING TO ORDER**

Vice Mayor Darlington called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

Isabella Sitton, daughter of Robert Sitton, Stillwater Fire Department, led the audience in the Pledge of Allegiance.

**3. PROCLAMATIONS & PRESENTATIONS**

- a. Receive donation from Eskimo Joes & Mojos for Strickland Park

On behalf of Mexico Joe's and MoJo's Rock 'n' Bowl Grill, General Manager Casey Billingsley and Assistant Manager Kelsie Smith presented Vice Mayor Darlington with a check in the amount of \$700.00 for Strickland Park.

City Manager Norman McNickle expressed his appreciation for donations made to the City of Stillwater and shared that all donations made for a specific item are tax deductible.

**4. CONSENT DOCKET**

- a. Final Plat for Oakdale Park Phase 2, 1299 N. Jardot Road (CC-17-24)
- b. Sewer line & easement for Saddlecreek Apartments, 3106 & 3112 E. 4<sup>th</sup> Avenue (CC-17-23)
- c. Budget amendment authorizing expenditures for fire plan review and inspection services with Florian Protective Services for remainder of FY17 (CC-17-25)
- d. Appointment of Teresa Kadavy as Deputy City Clerk
- e. Approval of minutes:           Regular Meeting       February 6, 2017  
  Executive Session     February 6, 2017

MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR WEDLAKE TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

**5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

None.

**6. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**7. GENERAL ORDERS**

- a. Sole source purchase with Infrastructure Management Services for an updated inventory and condition assessment for the City’s computerized pavement management system (CC-17-22)

Interim Transportation Director Sharla Lovern reported that the current pavement database is five years old and requires updates to be useful for pavement management decisions. Staff has negotiated a sole source contract with Infrastructure Management Services (IMS) to update the existing pavement database. IMS will drive and assess all 447 lane miles of roadway, pavement markings, street signs and supports. The pavement inventory data acquired will be loaded into existing software and used for road project recommendations the next five years. The current asset management system was acquired in 2007 following a request for proposals and was updated in 2012.

Staff recommended awarding the contract of \$175,127.00 to IMS to continue with the current pavement management software, and authorizing the City Manager and appropriate staff to execute related contract agreements.

Discussion was held regarding the current database, additional information to be acquired with the update, the reasoning behind the sole source purchase request and sign support assessment.

MOTION BY COUNCILOR ZANNOTTI, SECOND BY COUNCILOR JOYCE TO AWARD A CONTRACT OF \$175,127.00 TO INFRASTRUCTURE MANAGEMENT SERVICES (IMS) TO CONTINUE WITH THE CURRENT PAVEMENT MANAGEMENT SOFTWARE AND AUTHORIZE THE CITY MANAGER, AND APPROPRIATE STAFF, TO EXECUTE RELATED CONTRACT AGREEMENTS.

ROLL CALL VOTE: DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

**8. ORDINANCES**

First Reading

- a. ORDINANCE NO. 3359: AN ORDINANCE CLOSING A GENERAL UTILITY EASEMENT AT PROPERTY ADDRESSED AS 420 AND 502 SOUTH BLAKELY STREET

MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR WEDLAKE TO ADVANCE ORDINANCE NO. 3359 AS PRESENTED.

ROLL CALL VOTE: DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Second Reading

None.

**9. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager: Mr. McNickle said that the 6<sup>th</sup> and Perkins project and Western Road project from McElroy to Lakeview are scheduled to be completed this fall, reminded everyone to vote on February 14 and said the Police & Fire Charity Basketball Game played on February 10 raised funds for programs they sponsor in the community throughout the year.
- c. Miscellaneous items from the City Council: Councilor Zannotti announced that 2017 Community Development Block Grant (CDBG) input meetings are scheduled for February 24 and March 1 at the Community Center. Councilor Joyce stated that most City offices would be closed on February 20 in observance of Presidents Day; trash and recycling will be picked up as usual. Councilor Wedlake encouraged citizens to sign up to use the City's mass notification system, Be Informed Stillwater, to receive emergency alerts. Councilor Wedlake and Councilor Joyce shared that the Dancing with Daddy event was a very enjoyable event with their daughters.
  - i) Discussion about scheduling items for upcoming meetings

**10. QUESTIONS & INQUIRIES**

None.

**11. ADJOURN**

MOTION BY COUNCILOR JOYCE, SECOND BY COUNCILOR ZANNOTTI TO ADJOURN THE FEBRUARY 13, 2017 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: DARLINGTON-YEA, ZANNOTTI-YEA, JOYCE-YEA, WEDLAKE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The February 13, 2017 meeting of the Stillwater City Council adjourned at 5:58 p.m.

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**GINA J. NOBLE, MAYOR**  
**STILLWATER CITY COUNCIL**

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**ELIZABETH CHRZ**  
**CITY CLERK**