



**Meeting Date:** March 6, 2017

**Report No.** CC-17-26

**Agenda Item No.** 4m

**Purpose:** To request the City Council accept documents and authorize the Mayor to sign annual grant related documents for 2017.

**Budget Impact:** This action does not affect the budget.

**Prior Council Action or Part of an Approved Project:** No

**Related Items:** None

**Alternatives:** Approval will allow the City of Stillwater to continue to apply for all applicable grants as they become available; therefore, there are no practical alternatives.

**Recommendation:** Staff recommends the City Council accept and authorize the Mayor to sign grant related documents for 2017.

**Prepared by:** Valerie Silvers, Grants Coordinator

**Reviewed by:** Tammy Brown, Finance Manager

**Submitted by:** Norman McNickle, City Manager

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**Background Information:** Each year the City of Stillwater reviews and updates documents that are necessary for grant application. Acceptance of these documents is a pre-requisite for annual grant funding from federal and state agencies and demonstrates support for the efforts related to a variety of grant programs and opportunities the City of Stillwater does or may participate in. There is a clearinghouse at the Federal level that verifies whether jurisdictions are in good standing and compliant with grant requirements and is a first step in determination of eligibility for grant awards.

The documents for 2017 include:

- CDBG Citizen Participation Plan
- Minority/Women Business Enterprises (M/MBE) Utilization Plan
- City of Stillwater Fair Housing Plan
- Affirmative Marketing Plan
- Anti-Displacement/Relocation Plan